

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NT001**

Directorate	Executive Director Corporate Services
Service Area	Head of Benefits
Title for Reserve	Welfare Benefits & Fairer Charging
Reserve Amount Requested	£10,000

Reason for Creation/Retention of Reserve

At the beginning of December Tamworth took on two staff from Staffs CC as part of an agreement to deliver Welfare Benefits and Fairer Charging to Tamworth residents on behalf of the County. Budgets were established to recover costs from County for delivering the service as per the contract, including provision for one-off additional costs. Next year one of the staff concerned will be taking maternity leave, and this reserve is required from in year underspends to fund cover/additional hours on a temporary basis, as this work will not be able to be absorbed within existing staff resources.

Corporate Priority

To be healthier and safer in Tamworth; protecting those most vulnerable.

Reserve Funded From	Cost Centre Code	Value
Welfare Benefits & Fairer Charging supplies and services	GT0207	£10,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Executive Director Corporate Services

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NT002**

Directorate	Executive Director Corporate Services
Service Area	Head of Benefits
Title for Reserve	FERIS Start-Up Funding
Reserve Amount Requested	£5,850

Reason for Creation/Retention of Reserve

We have recently been notified that our application to join the DWP's Fraud and Error Reduction Incentive Scheme (FERIS) has been successful and that we will shortly be receiving start-up funding of £5,850. This is a ring-fenced grant which must be spent in accordance with our application. As our anticipated costs will be incurred during 2015/16, this grant is required to be carried forward so that it may be spent in accordance with DWP requirements.

Corporate Priority

To be healthier and safer in Tamworth; protecting those most vulnerable.

Reserve Funded From	Cost Centre Code	Value
Benefits Government Grant Income	GT0201	£5,850

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Executive Director Corporate Services

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NT003**

Directorate	Director of Technology & Corporate Programmes
Service Area	Director of Technology & Corporate Programmes
Title for Reserve	Data Integration Tool
Reserve Amount Requested	£15,000

Reason for Creation/Retention of Reserve

A data integration tool is required in support of the CRM and GIS systems development and in line with Customer Services Access Strategy. Capital funding has been identified to fund the initial purchase cost of the software, however, additional costs are anticipated associated with the implementation, roll-out and training. An underspend from the vacant Corporate Consultation Officer post has been identified to meet these costs and is requested to be carried forward.

Corporate Priority

Underpins all corporate priorities and also facilitates the demand management vision recently agreed at Cabinet. Will enable to continued development and exploitation of CRM and other associated applications.

Reserve Funded From	Cost Centre Code	Value
Policy & Review Salaries	GL0204	£15,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2016)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2016
Approval for release of reserve to be granted by	Director of Technology & Corporate Programmes

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NT004**

Directorate	Director of Transformation & Corporate Programmes
Service Area	Head Organisational Development
Title for Reserve	Mandatory Training
Reserve Amount Requested	£10,000

Reason for Creation/Retention of Reserve

It has been identified that there is a need to deliver mandatory training to staff in areas such as Safeguarding; Freedom of Information; Data Protection, etc, and funding over and above the annual budget available is required to deliver this in 2015/16. A number of underspends have been identified in 2014/15 Training & Development budgets which are requested to be carried forward in reserve to assist with funding this training in the new financial year.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Training and Development - Management Development	GL0202	£6,000
Training and Development - NVQ Training	GL0202	£4,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2016)
If Retained Fund - Maximum Level of Fund	

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Head Organisational Development

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **NT005**

Directorate Director of Assets & Environment

Service Area Director of Assets & Environment

Title for Reserve Grounds Maintenance - Golf Course

Reserve Amount Requested £5,000

Reason for Creation/Retention of Reserve

To provide any necessary grounds maintenance of the golf course during the re-development of the site.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Golf Course (Maintenance of Grounds)	GX0305	£5,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **NT006**

Directorate Director of Assets & Environment

Service Area Director of Assets & Environment

Title for Reserve Refurbishment of Play Areas

Reserve Amount Requested £15,000

Reason for Creation/Retention of Reserve

It has been several years since there has been a capital programme to replace play areas, since then we have only been able to repair and maintain the existing ones. In time these reach a point where a refurbishment is required, fortunately in the last year we have not experienced the extent of vandalism to the play areas as previously, therefore it is proposed to use the underspend together with some Section 106 monies designated to play facilities to refurbish an existing play area.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Public Spaces	GW1801	£15,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NT007

Directorate Director of Communities, Planning & Partnerships

Service Area Community Services

Title for Reserve Conservation Grants

Reserve Amount Requested £9,290 or balance

Reason for Creation/Retention of Reserve
Committed conservation grants.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Conservation Grants	GS0401	£9,290

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NT008

Directorate Community Services

Service Area Director of Communities, Planning & Partnerships

Title for Reserve Economic Development Shared Service

Reserve Amount Requested Full balance on cost centre GS0408 - ca. £10,000

Reason for Creation/Retention of Reserve
These funds are the operational budgets of the Shared Service, which have been 50% contributed to by Lichfield District Council, so the funds do not entirely belong to Tamworth Borough Council. In addition, these funds have been earmarked to contribute towards the operation and commissioning of a comprehensive business survey over the 2 districts early in the financial year.

Corporate Priority
Strategic Priority 1: To Aspire and Prosper in Tamworth

Reserve Funded From	Cost Centre Code	Value
Economic Development Shared Service	GS0408	Ca. £10,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NT009

Directorate *Director of Communities, Planning & Partnerships*

Service Area *Director of Communities, Planning & Partnerships*

Title for Reserve Strategic Planning Training

Reserve Amount Requested £948 or balance

Reason for Creation/Retention of Reserve
Staff training for the calendar year has been ordered and the balance needs to be reserved

Corporate Priority
To Aspire and Prosper in Tamworth' - the delivery of projects to regenerate the town

Reserve Funded From	Cost Centre Code	Value
Head of Strategic Planning	GS0400	£948

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NT010

Directorate *Director of Communities, Planning & Partnerships*

Service Area *Director of Communities, Planning & Partnerships*

Title for Reserve Sportivate

Reserve Amount Requested £713

Reason for Creation/Retention of Reserve
This is external money that we hold for projects in the community. This is not TBC money

Corporate Priority
To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Sportivate	GY1709	£713

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AT001

Directorate *Director of Communities, Planning & Partnerships*

Service Area *Director of Communities, Planning & Partnerships*

Title for Reserve IEWM Locality Commissioning External Funds

Reserve Amount Requested £3,130

Reason for Creation/Retention of Reserve

This reserve already exists. The monies was a grant from IEWM to support Tamworth's Locality Commissioning activity. The original grant was for £10k and there is now an outstanding balance . As this is external money given for a specific piece of work I request this is carried over into 2015/16 financial year.

Corporate Priority

To Aspire and Prosper and to be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
IEWM Commissioning	GS1010	£1,660
IEWM Temporary Reserve	PM1727	£1,470

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AT002

Directorate Director of Communities, Planning & Partnerships

Service Area Director of Communities, Planning & Partnerships

Title for Reserve Arts Grant Reserve

Reserve Amount Requested £3,955 or balance

Reason for Creation/Retention of Reserve

To carry the balance of £348 on the existing temporary reserve PM0805X0151 into 2015/16 and add to it any remaining balance of the revenue budget, currently standing at £3,607.

Corporate Priority

To Aspire and Prosper

Reserve Funded From	Cost Centre Code	Value
Arts Grant Reserve	PM0805	£348
Arts Development	GX0610	£3,607

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AT003

Directorate Director of Communities, Planning & Partnerships

Service Area Director of Communities, Planning & Partnerships

Title for Reserve Regeneration Budget

Reserve Amount Requested £27,230 or balance

Reason for Creation/Retention of Reserve

A fund was established for 13/14 of £40k then an additional £10k per annum in 14/15 and 15/16. This fund has been used to finance feasibility studies, economic impact appraisal and related work to support bids for funding and bringing forward development sites. There are committed funds for a 2 year consultant post in addition to unspent monies.

Corporate Priority

To Aspire and Prosper in Tamworth' - the delivery of projects to regenerate the town

Reserve Funded From	Cost Centre Code	Value
AD Strategic Planning	GS0400	£27,230

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**ET001**

Directorate Director of Finance

Service Area Head of Revenues

Title for Reserve Payment Cards

Reserve Amount Requested £4,000

Reason for Creation/Retention of Reserve

This amount is remaining on a reserve established previously, set up in light of the increase in demand for payment cards as a result of the welfare reform changes and increase in the number of council tax payers following the introduction of the localised council tax benefit scheme from 1st April 2013. Costs associated with the usage of payment cards have increased, and this amount is requested to carry forward to the new financial year to assist with meeting additional on-going costs.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Payment Cards Reserve	PM1704	£4,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Head of Revenues

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**ET002**

Directorate Director of Technology & Corporate Programmes

Service Area Director of Technology & Corporate Programmes

Title for Reserve Corporate Change Project Management

Reserve Amount Requested £24,060

Reason for Creation/Retention of Reserve

£24,060 is remaining in the Corporate Change Project Management reserve, and is requested to be retained to fund a temporary part-time Project Manager post as a dedicated resource to drive forward the CRM project. This temporary post has been approved, however, funding is required to be carried forward into the new financial year.

Corporate Priority

Will support all corporate priorities by enabling the continued development of CRM and associated

Reserve Funded From	Cost Centre Code	Value
Corporate Change Project Mgt Reserve	PM1665	£24,060

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016 (Subject to recruitment timescales)

Approval for release of reserve to be granted by Director of Technology & Corporate Programmes

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET003

Directorate Solicitor & Monitoring Officer

Service Area Solicitor & Monitoring Officer

Title for Reserve Freedom of the Borough

Reserve Amount Requested £2,000

Reason for Creation/Retention of Reserve

This reserve was established last year at the request of the Portfolio Holder for Corporate Services & Assets to fund costs associated with ceremonies, certificates and scrolls for freeman/alderman. There are two further proposals for aldermen due for consideration in the new financial year, therefore £2,000 of the remaining balance of £2,860 is required to be retained, (and £860 made available to return to revenue balances).

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Freedom of the Borough	PM1742	£2,860

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Solicitor & Monitoring Officer

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET004

Directorate Director of Transformation & Corporate Programmes

Service Area Head Organisational Development

Title for Reserve i-Trent Modules

Reserve Amount Requested £8,000

Reason for Creation/Retention of Reserve

This reserve was established at the end of financial year 2013/14, to develop the Learning & Development and Performance Management modules. However, this has not progressed as quickly

as originally intended due to staff resources being stretched, and other priorities coming to the fore, for example, service reviews requiring HR involvement. The balance remaining on this reserve is requested to be carried forward, as, other than a limited amount remaining on the i-Trent capital budget which is required to fund payroll requirements associated with pension reform changes, there is no other budgetary provision available to assist with the consultancy and other costs associated with implementing these modules.

Corporate Priority

To Aspire & Prosper in Tamworth - This consultancy/implementation will enable full use of the system procured to support 3rd party engagement. This system will enable the development of organisational learning practice, integrated records management and management of training. It will also seek to provide electronic system support for the PDR process and identification of key competencies and skills audits for the organisation. Without this, systems will continue to be paper based.

Reserve Funded From	Cost Centre Code	Value
i-Trent Modules Reserve	PM1721	£8,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Head Organisational Development

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET005

Directorate Director of Transformation & Corporate Programmes

Service Area Head Organisational Development

Title for Reserve EDRMS - HR Back scanning

Reserve Amount Requested £10,000

Reason for Creation/Retention of Reserve

This reserve was created to allow a pool of funding for HR documentation to be back scanned once the Corporate EDRMS product was operational. Additional funding was required as this could not be resourced within the current staffing structure and had not been originally scoped as part of the corporate project. However, implementation of corporate EDRMS has stalled during 2014/15 due to corporate security and set-up issues which must be addressed before any confidential HR information or documents can be loaded to the system. Therefore this reserve is required to be retained to fund this element of the project once the issues are resolved.

Corporate Priority

This is linked to Corporate change projects to support the Sustainability Strategy. E-enabling HR files will reduce the need for paper storage on site and enable further developments for mobile working and efficiency. Without these funds capacity is not available to carry out this work within the current HR structure.

Reserve Funded From	Cost Centre Code	Value
TT EDRMS reserve	PM1658	£10,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Head Organisational Development

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET006

Directorate Director of Transformation & Corporate Programmes

Service Area Head of Customer Services

Title for Reserve Internet & Customer Access Strategy

Reserve Amount Requested £3,800

Reason for Creation/Retention of Reserve

This amount is remaining in a reserve established for the further development of the Council's website. It is required to be carried forward to support the actions/Quick Wins set out in the Customer Services Access Strategy, including digital access methods/on-line forms, etc.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Internet Reserve	PM1625	£3,800

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Director of Transformation & Corporate Performance

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET007

Directorate Director of Transformation & Corporate Programmes

Service Area Head of Customer Services

Title for Reserve Town Hall Improvements

Reserve Amount Requested £8,000

Reason for Creation/Retention of Reserve

This reserve (PM1653) had previously been established to fund improvements/redecoration works at the Town Hall in order to assist its promotion as a venue for external bookings/weddings, etc. The funds had been released into the Town Hall revenue budget this year but it has not been possible to spend the monies before the year end as consultation is still in progress regarding the use and decor of the Town Hall.

Corporate Priority

To create and sustain a thriving local economy and make Tamworth a more aspirational and competitive place to do business.
To achieve this, we will:
a) Create opportunities for business growth through developing and using skills and talent,
b) Promote private sector growth and create quality employment locally, c) Brand a market Tamworth as a 'great place to live life to the full'; and d) Create the physical and technological infrastructure necessary to support this.

Reserve Funded From	Cost Centre Code	Value
Town Hall	GT0504	£8,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Head of Customer Services

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET008

Directorate	Director of Assets & Environment
Service Area	Director of Assets & Environment
Title for Reserve	LICENSING ACT 2003 - LEGAL FEES
Reserve Amount Requested	£8,000

Reason for Creation/Retention of Reserve

Retention of reserve, Background: A Licensee has appealed against the decision of Tamworth BC Licensing Committee. The appeal centres on administrative process and alleged unfair treatment by the Licensing Committee. They have engaged barristers and we have done similar. An appeal for costs will be submitted by the defendant, this reserve enables the costs to be met should the defendant be successful in their appeal.

Corporate Priority

Safer cleaner environment. To aspire and prosper in Tamworth

Reserve Funded From	Cost Centre Code	Value
Licensing Act 2003 - Legal Fees	PM1722	£8,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2016)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2016
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET009

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Community Safety Projects
Reserve Amount Requested	£22,302

Reason for Creation/Retention of Reserve

The fund will be utilised as a reserve for community safety projects agreed by the Partnership to deliver outcomes in strategic priority two and the Community Safety priorities.

Corporate Priority

Strategic Policy 2 - To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Community Safety	PM1642	£22,302

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2016)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2016
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET010

Directorate	Director of Communities, Planning & Partnerships
Service Area	Director of Communities, Planning & Partnerships

Title for Reserve Staffordshire Hoard

Reserve Amount Requested £7,200

Reason for Creation/Retention of Reserve

To support the on-going development of the Staffordshire Hoard exhibition within Tamworth Castle and as part of the Staffordshire Hoard Trail within the region. The HLF project is now complete as of December 2014. However our ambition is to submit a HLF bid to support the development of a new exhibition on Saxon Tamworth and improve the display of items from the Staffordshire Hoard. To enable a successful bid to be compiled we will need resources to support the delivery of a design proposal. It is requested to add £3,200 from the Castle HLF temporary reserve to this reserve to support the delivery of an HLF application.

Corporate Priority

Priority 1: Aspire and Prosper - market Tamworth as a great place to live life to the full.

Reserve Funded From	Cost Centre Code	Value
Castle HLF	PM1583	£3,200
Staffordshire Hoard	PM1589	£4,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET011

Directorate Director of Communities, Planning & Partnerships

Service Area Director of Communities, Planning & Partnerships

Title for Reserve Planning Advisory Services Grant

Reserve Amount Requested £4,510

Reason for Creation/Retention of Reserve

A grant was received from the Planning Advisory Service for developing collaborative resource planning and to enable sharing of staff across Staffordshire to cope with peaks and troughs in demand and to enable access to specialisms. Unfortunately the legal team have not had resources to progress the work done to date this year and so it is hoped to conclude the work in mid 2015.

Corporate Priority

To Aspire and Prosper in Tamworth' - the delivery of projects to regenerate the town

Reserve Funded From	Cost Centre Code	Value
PAS Grant	PM1728	£4,510

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2016)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2016

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ET012

Directorate Director of Housing & Health

Service Area	Director of Housing & Health	
Title for Reserve	Morrison 2009/10	
Reserve Amount Requested	£51,000	
Reason for Creation/Retention of Reserve	Dispute resolved - Full balance to be returned to HRA Revenue Balances	
Corporate Priority	To aspire and prosper in Tamworth	
Reserve Funded From	Cost Centre Code	Value
Morrison 2009/10	HM0853	£51,000
Type of Reserve (Temporary / Retained)	na	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	na	
Approval for release of reserve to be granted by	Director of Housing & Health	

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

ET013

Directorate	Director of Housing & Health	
Service Area	Director of Housing & Health	
Title for Reserve	Morrison 2010/11	
Reserve Amount Requested	£15,000	
Reason for Creation/Retention of Reserve	Dispute resolved - Full balance to be returned to HRA Revenue Balances	
Corporate Priority	To aspire and prosper in Tamworth	
Reserve Funded From	Cost Centre Code	Value
Morrison 2010/11	HM0853	£15,000
Type of Reserve (Temporary / Retained)	na	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	na	
Approval for release of reserve to be granted by	Director of Housing & Health	

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NR001

Directorate	Community Services	
Service Area	Director of Assets & Environment	
Title for Reserve	Service Review Salary Protection	
Reserve Amount Requested	£3,100	

Reason for Creation/Retention of Reserve

Following the completion of the Public Conveniences service review a member of staff has been re-deployment and is eligible for a protected salary payment for up to 3 years. This is in accordance with the Employment Stability Policy and includes on-costs.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Service Review (Public Conveniences)	GP0501	£3,100

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £3,100

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NR002**

Directorate Community Services

Service Area Director of Assets & Environment

Title for Reserve Car Park Grant

Reserve Amount Requested £50,000

Reason for Creation/Retention of Reserve

Tamworth Borough Council are in receipt of a grant from Bemrose Booth Mobile for the trial of ANPR cameras in the public car parks. As per the cabinet decision on 16th January 2014, the grant will be used with approval from Director Assets and Environment and Portfolio Holder on agreed town centre initiatives

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Car Parks	GP0601	£50,000

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £50,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NR003**

Directorate Director of Assets & Environment

Service Area Director of Assets & Environment

Title for Reserve BMX Grant

Reserve Amount Requested £3,500

Reason for Creation/Retention of Reserve

Tamworth Borough Council received external funding to provide and maintain a BMX Track. This

funding is the balance remaining and will be required to fund future maintenance work to the site.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
BMX Grant	GW1807	£3,500

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £3,500

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NR004

Directorate Community Services

Service Area Director of Assets & Environment

Title for Reserve Service Review Salary Protection

Reserve Amount Requested £24,520

Reason for Creation/Retention of Reserve

Following the completion of the Street Warden and CCTV service reviews and due to staff re-deployment or re-designation, some of these staff are eligible for a protected salary payment for up to 3 years. This is in accordance with the Employment Stability Policy and includes on-costs.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Service Review (CCTV/Wardens)	GY1602	£14,470
Service Review (CCTV/Wardens)	GY1607	£10,050

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £24,520

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NR005

Directorate Director of Housing & Health

Service Area Director of Housing & Health

Title for Reserve Housing Strategy Statement

Reserve Amount Requested £14,000

Reason for Creation/Retention of Reserve

Funds to be utilised to support the delivery of a new Private Sector Stock Condition Survey in line with legislative powers and relevant government guidance.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Housing Strategy Statement	GS0405	£14,000

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £14,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NR006**

Directorate Director of Housing & Health

Service Area Director of Housing & Health

Title for Reserve Housing Regeneration

Reserve Amount Requested £15,680

Reason for Creation/Retention of Reserve

Resources required to complete commissioned work vital to the delivery of regeneration aims.

Corporate Priority

Healthier, Safer, Aspire and Prosper

Reserve Funded From	Cost Centre Code	Value
2014/2015 Regeneration budgets	HR2105	£15,680

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £15,680

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**NR007**

Directorate Director of Housing & Health

Service Area Director of Housing & Health

Title for Reserve Healthy Tamworth Retained Fund

Reserve Amount Requested £34,384

Reason for Creation/Retention of Reserve

These are partnership Funds which it is not possible for the District Council to return to its own balances. To date business aims have been achieved without the need to use this funding but future projects are currently being explored. The alternative to creation of a new retained fund combining these existing reserves will be the return of these funds to partners

Corporate Priority

Healthier, Safer, Aspire and Prosper

Reserve Funded From	Cost Centre Code	Value
Smoking Cessation	PM1638	£15,000

Life check	PM1671	£9,700
Health Improvement	PM1714	£7,887
Life check/PCT funding (part)	PM1285	£1,797

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£34,384
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NR008

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Police & Crime Commissioners Grant
Reserve Amount Requested	£9,160 or balance

Reason for Creation/Retention of Reserve

This reserve is an underspend from the PCC grant 2014/15 total amount £85K. Due to the grant

Corporate Priority

Strategic Policy 2 - To be healthier and safer in Tamworth

Reserve Funded From

Community Safety	GY1603	£9,160
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Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£10,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NR009

Directorate	Director of Communities, Planning & Partnerships
Service Area	Director of Communities, Planning & Partnerships
Title for Reserve	Community Safety -Commissioned Services
Reserve Amount Requested	£4,980

Reason for Creation/Retention of Reserve

This is external granted money that we hold to run projects of fitness routines in association with Cornerpost Gym to identified potential offenders /re offenders. This is not TBC money and was awarded via the Community Safety Partnership tendering process.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From

	Cost Centre Code	Value
Community Leisure	GY0801	£4,980

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£4,980

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

NR010

Directorate

Service Area

Title for Reserve

Reserve Amount Requested

Reason for Creation/Retention of Reserve

This is external money that we hold for projects in the community. This is not TBC money.

Corporate Priority

To be healthier and safer in Tamworth.

Reserve Funded From	Cost Centre Code	Value
Community Leisure	GY0801	£790

Type of Reserve (Temporary / Retained)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR001

Directorate

Service Area

Title for Reserve

Reserve Amount Requested

Reason for Creation/Retention of Reserve

To cover the on-going commitment to settle the excess level of 3rd party insurance claims. The amount to transfer will depend on claims experience at the year end and any adjustment in the premium charged. £10,000 is the budgeted contribution to the reserve for the year but this will be adjusted for self-insured losses and the cost of changes in cover.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Movement in Insurance budgets	Various	£10,000
Insurance - Third Party Excess	PM1015	£316,881

Type of Reserve (Temporary / Retained)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**AR002**

Directorate	Executive Director Corporate Services
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Service Area	Director of Finance
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Title for Reserve	Assets of Community Value
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Reserve Amount Requested	£20,583
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Reason for Creation/Retention of Reserve

New Burdens Grant has been received in support of the Localism Act - Assets of Community Value, and a retained fund was established to meet any additional costs associated with implementing this legislation. Further government grant of £7,855 has been received this financial year, and is required to be added to the retained fund.

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure necessary to support the achievement of this primary outcome.
To be approachable, accountable, and visible.

Reserve Funded From	Cost Centre Code	Value
Assets of Community Value Retained Fund	PM1716	£12,728
Corporate Finance Government Grant	GC0501	£7,855

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£21,000
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Temporary Reserve - Date it will be Fully Spent	
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Approval for release of reserve to be granted by	Director of Finance
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RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**AR003**

Directorate	Executive Director Corporate Services
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Service Area	Director of Finance
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Title for Reserve	Business Rates Collection
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Reserve Amount Requested	£260,380
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Reason for Creation/Retention of Reserve

Under the new Business Rates funding regime, Small Business Rate Relief grant is due to the Council and is budgeted at £150k for 2014/15 but subject to finalisation as part of the final accounts process. 50% is payable to the Greater Birmingham & Solihull LEP as part of the levy calculation, and the remaining 50% is required to be added to the retained fund established last year to mitigate the impact on the budget from fluctuations in business rates receivable (due to the increased risk / reliance on business rates received and the direct impact on the Council's budgets).

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure necessary to support the achievement of this primary outcome.
To be approachable, accountable, and visible.

Reserve Funded From	Cost Centre Code	Value
Business Rates Collection Retained Fund	PM1735	£110,380
Corporate Finance Cont to Reserves	GC0501	£150,000

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund £260,380 (subject to finalisation as part of FAWPs)

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Finance

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **AR004**

Directorate Executive Director Corporate Services

Service Area Head of Benefits

Title for Reserve Benefits Welfare Reforms

Reserve Amount Requested £52,985

Reason for Creation/Retention of Reserve

This relates to Government Grant income which has been received to assist with the impact of welfare reforms and benefit changes effective from April 2013, including administration and staffing impacts. The amount includes £30,010 remaining in the Welfare Reforms reserve, plus additional grant income received this year for various welfare reform and benefit changes. It is requested that these amounts are carried forward into a Retained Fund, as the impacts of welfare reform and consequently the funding required for them, are expected to continue into the foreseeable future, in particular Universal Credit, where the roll-out is subject to phased implementation over the next few years.

Corporate Priority

To be healthier and safer in Tamworth; protecting those most vulnerable.

Reserve Funded From	Cost Centre Code	Value
Welfare Reforms Temporary Reserve	PM1701	£30,010
Benefits Administration Government Grants	GT0201	£22,975

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £52,985

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Executive Director Corporate Services

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **AR005**

Directorate Solicitor & Monitoring Officer

Service Area Solicitor & Monitoring Officer

Title for Reserve Individual Voter Registration

Reserve Amount Requested £60,145

Reason for Creation/Retention of Reserve

This retained fund was established from one-off budgets set aside to meet the requirements of the Individual Voter Registration legislation, which had previously been delayed, and Government grants received to assist with meeting the associated additional implementation costs. The impact of Individual Voter Registration is now being felt, and has resulted in significant additional staffing resources, and increased printing and postage costs. This retained fund is necessary to meet these additional costs forecast to continue into 2015/16 and beyond. A further £15k is due to be received in March 2015 from the Electoral Commission which is also required to be added to the fund.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
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Individual Voter Registration	PM1703	£45,080
Electoral Process	GL0303	£15,065

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£60,145
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Solicitor & Monitoring Officer

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR006

Directorate	Community Services
Service Area	Director of Assets & Environment
Title for Reserve	Town Centre Markets
Reserve Amount Requested	£34,221

Reason for Creation/Retention of Reserve

Cabinet agreed in 2011 to retain the contribution made to the Council by LSD Promotions Ltd each year for the rights to operated the town centre market for use for initiatives to support and enhance the town centre. This fund is to be retained to support on going initiatives and events such as Love Your Local Market. It will be retained also to be used for initiatives arising from the Gateways Project and Cultural Quarter

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From

	Cost Centre Code	Value
Town Centre Market Retained Fund	PM1691	£24,221
Markets Revenue Account	GP0701	£10,000

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£40,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR007

Directorate	Director of Assets & Environment
Service Area	Director of Assets & Environment
Title for Reserve	Maintenance of A5 Balancing Ponds & Watercourses
Reserve Amount Requested	£132,044

Reason for Creation/Retention of Reserve

When the A5 bypass was constructed, a network of 8 balancing ponds and reed beds were also constructed alongside it to take excess water from the surface of the road and prevent this water being discharged as either groundwater or surface water, and also to reduce the effects of certain pollutants from the carriageway. Over time these balancing ponds which flow from Kettlebrook through to Tamworth centre become 'silted' up and have to be cleansed. A recent survey of the

through to pavement centre become silted up and have to be cleaned. A recent survey of the ponds has highlighted the fact that the original commuted sum set aside to maintain these ponds is insufficient and further funding is required in order to support the proposed 10 year maintenance plan. Therefore it is proposed that the surplus revenue from the Highway Maintenance budget be retained to assist in the delivery of this cleansing and maintenance programme.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
TBC Highways Maintenance	GW3001	£90,000
Maintenance of A5 Balancing Ponds	PM1717	£42,044

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £500,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR008

Directorate Director of Assets & Environment

Service Area Director of Assets & Environment

Title for Reserve Cemeteries

Reserve Amount Requested £161,831

Reason for Creation/Retention of Reserve

All surpluses retained for future use for the memorial testing programme and for the provision of future maintenance

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Cemeteries	GW1601	£65,000
Memorial Testing/Maintenance	PM1254	£96,831

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £300,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR009

Directorate Community Services

Service Area Director of Assets & Environment

Title for Reserve Public Car Park Maintenance

Reserve Amount Requested £32,466

Reason for Creation/Retention of Reserve

Retained fund allocated for emergency repair work or upgrade to public car parks in Tamworth. Allocation of money for car park upgrades as necessary for the Gateway project and town centre.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Public Car Park Maintenance Retained	PM1287	£22,466
Car Parks	GP0601	£10,000

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£50,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR010

Directorate	Director of Housing & Health
Service Area	Director of Housing & Health
Title for Reserve	Tamworth Homelessness Education Programme
Reserve Amount Requested	£9,000

Reason for Creation/Retention of Reserve

Income received from sub-regional homelessness funding following THEP being commissioned to deliver sessions in prisons on behalf of other Local Authorities. It is proposed recently received income (£4,500) be combined with the existing reserve to enable the programme to be delivered over the next 2 years in line with staffing arrangements established via the recent restructure of Strategic Housing Services. This is especially important as THEP continues to be cited as best practice at a national level.

Corporate Priority

To be healthier and safer in Tamworth.

Reserve Funded From	Cost Centre Code	Value
Homelessness Strategy/THEP	GS0406	£4,500
THEP (Existing Temporary Reserve)	PM1733	£4,500

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£9,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR011

Directorate	Director of Housing & Health
Service Area	Director of Housing & Health
Title for Reserve	House Condition Survey
Reserve Amount Requested	£61,500

Reason for Creation/Retention of Reserve

Routine contribution to the House Condition Survey retained fund (survey done every three years).

Corporate Priority

Aspire & prosper - investment in the councils stock is fundamental to sustainability of its assets.

Reserve Funded From	Cost Centre Code	Value
Housing Stock Condition (existing fund)	HM0860	£41,000
General Operations - House Condition Survey	HR2101	£20,500

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £82,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR012

Directorate Director of Housing & Health

Service Area Director of Housing & Health

Title for Reserve Sheltered Housing General

Reserve Amount Requested £51,600

Reason for Creation/Retention of Reserve

Funds from HR2710 10025 (£16k) & HR2710 46010 (£4k) should be added to the existing reserve to fund or resource on-going improvements to the councils sheltered housing service. Originally identified for capital upgrade to the community alarm service it will form part of a future proposal for sheltered housing following SCC cessation of SP grant funding.

Corporate Priority

Healthier and Safer - Investment in the community alarm service will provide for maximum opportunity to assess service delivery modelling as a result of SCC SP grant funding cessation from 31/3/15

Reserve Funded From	Cost Centre Code	Value
Sheltered Housing (existing retained fund)	HM0864	£31,600
Sheltered Housing General	HR2710	£4,000
Sheltered Housing General	HR2710	£16,000

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £80,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR013

Directorate Director of Communities, Planning & Partnerships

Service Area Community Services

Title for Reserve PCC/ASB underspends

Reserve Amount Requested £5,000 or balance

Reason for Creation/Retention of Reserve

External grant funding received from the police and crime commissioner where small under spends have accrued have been allowed to be retained as a reserve to be utilised as and when the need arises to tackle emerging community safety concerns. Included in this retained fund is an amount of external funding received via Staffordshire County Council to tackle anti social behaviour issues. It is requested that the underspends on the revenue codes in the current year be added to the existing retained fund PM1621X0156.

Corporate Priority

Strategic Policy 2 - To be healthier and safer in Tamworth

Reserve Funded From

Community Safety	GY1603	£1,470
Community Safety	PM1621	£3,301

Type of Reserve (Temporary / Retained)

Retained Fund

If Retained Fund - Maximum Level of Fund

£5,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**AR014**

Directorate

Director of Communities, Planning & Partnerships

Service Area

Community Services

Title for Reserve

Community Safety Legal Fees

Reserve Amount Requested

£10,000

Reason for Creation/Retention of Reserve

Legal fees for ASB prosecutions can cost from £1,000 to £8,000+ per case. This will increase the annual fund to £10,000 which will enable the ASB team greater flexibility and capacity when determining how an ASB perpetrator should be dealt with. New ASB legislation is and will be implemented by March 2015 where the increased use of legal interventions may be apparent. It is not intended to increase the size of this reserve in subsequent years. It is therefore requested that £2,400 underspent in 2014/2015 be added to the existing retained fund **PM1695X0156**.

Corporate Priority

Strategic Policy 2 - To be healthier and safer in Tamworth

Reserve Funded From

Legal Fees	PM1695	£7,600
Community Safety	GY1601	£2,400

Type of Reserve (Temporary / Retained)

Retained Fund

If Retained Fund - Maximum Level of Fund

£10,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**AR015**

Directorate

Director of Communities, Planning & Partnerships

Service Area

Community Services

Title for Reserve Locality Working

Reserve Amount Requested £138,640 or balance

Reason for Creation/Retention of Reserve

To support the Locality Working initiative, LPSA Reward funds have been attracted for a limited time to support activity across four neighbourhoods of Tamworth. Through prudent use of this budget it has been possible to continue work at the community hubs and partnership activity over the last 12 months. LPSA grant is no longer provided and therefore the budget will be utilised in the coming year to continue and further develop this key area of work for TBC and our partners. This fund will be used to cover all overhead costs associated with four outreach hubs and the project activity that will take place to further enhance multi-agency working within disadvantaged neighbourhoods. **It is requested that the balances on 2014/15 revenue budgets be added to the existing retained fund PM1587X0156 and carried into 2015/16.**

Corporate Priority

Strategic Policy 2 - To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Locality Working Glascote	GS1006	£14,080 or balance
Locality Working Stonydelph	GS1007	(£1,080) overspent
Locality Working Belgrave	GS1008	£11,350 or balance
Locality Working Amington	GS1009	£7,970 or balance
Lspa Locality working Reserve	PM1587	£106,320

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £140,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR016

Directorate Director of Communities, Planning & Partnerships

Service Area Community Services

Title for Reserve Grants to Local Organisations

Reserve Amount Requested £8,681 or balance

Reason for Creation/Retention of Reserve

To retain the existing retained fund of £4921.30 on PM1070 and add to it any commitments or underspends against the 2014/15 revenue budget which to date amounts to £3760

Corporate Priority

To aspire and prosper

Reserve Funded From	Cost Centre Code	Value
Voluntary Sector	GS1002	£3,760 or bal
Grants to Local Organisations	PM1070	£4,921

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £10,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**AR017**

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Castle Accession Fund
Reserve Amount Requested	£19,149

Reason for Creation/Retention of Reserve

The annual revenue budget for accessions is relatively small so any underspend is needed to enable future accessions to be made for the museum collection. It is requested that the underspend on the 2014/15 revenue budget currently standing at £800 is added to the existing retained fund on PM0905X0156 and that the retained fund is carried into 2015/2016

Corporate Priority

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Reserve Funded From	Cost Centre Code	Value
Castle Museum	GX1501	£800
Castle Accessions Fund	PM0905	£18,349

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£20,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**AR018**

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Castle Structural Repairs
Reserve Amount Requested	£38,076

Reason for Creation/Retention of Reserve

To retain the existing retained fund of £31,586 on PM1283X0156 and add to it the current underspend of £6490 on the revenue budget for future use.

Corporate Priority

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Reserve Funded From	Cost Centre Code	Value
Castle Museum	GX1501	£6,490 or balance
Castle Structural Repairs	PM1283	£31,586

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£40,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**AR019**

Directorate	Director of Communities, Planning & Partnerships
Service Area	Director of Communities, Planning & Partnerships
Title for Reserve	Local Development Framework
Reserve Amount Requested	£67,533 or bal

Reason for Creation/Retention of Reserve

Under spend from 2014/15 Local Plan budget to be added to the existing LDF retained fund of £62,263. This will support the payment of costs associated with the examination and Planning Inspector fee.

Corporate Priority

Delivery of Local Plan

Reserve Funded From	Cost Centre Code	Value
Local Development Framework	GS0403	£5,270 or balance
Local Development Framework	PM1650	£62,263

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£70,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR020

Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Inward Investment
Reserve Amount Requested	£17,740

Reason for Creation/Retention of Reserve

Inward Investment work has been delayed over the last 2 years due to uncertainty of the Southern Staffs partnership, SSLEP, GBSLEP and delayed European funding. This has led to the creation of a retained fund and a reserve. Officers have been working with both LEPs to set the strategic direction of Inward Investment activity. As part of the Greater Birmingham and Solihull LEP, Tamworth Borough Council has been working with Marketing Birmingham in the 'Investing in the City Region' ERDF project, providing match funding to allow the project scope to expand to cover the districts of Southern Staffordshire. This project will end in December 2015 but discussions have now started with a view to continuing this type of activity through the new European Structural and Investment Funds (ESIF). Further match funding will therefore be required from us to secure the ESIF funds and continue with this kind of project. Therefore it is proposed to roll the underspend from this financial year, the existing temp reserve and retained fund into one retained fund to cover the costs of the £10k commitment and likely required match funding over the next 2 years.

Corporate Priority

Strategic Priority 1: To Aspire and Prosper in Tamworth

Reserve Funded From	Cost Centre Code	Value
InStaffs' budget (inward investment)	GS0402	£8,740
Inward Investment Retained Fund	PM1640	£9,000

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£20,000
Temporary Reserve - Date it will be Fully Spent	

Approval for release of reserve to be granted by

Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR021

Directorate

Director of Communities, Planning & Partnerships

Service Area

Director of Communities, Planning & Partnerships

Title for Reserve

VR Savings

Reserve Amount Requested

£53,463

Reason for Creation/Retention of Reserve

Under spend from 2014/15 Strategic Planning budget for temporary staff and underspend from A Priestley leaving the authority and underspend from Development Management Team VR Backfill Costs. The retained fund already exists. This fund is to support the delivery of the Local Plan and determine planning applications with the provision of additional resources if required.

Corporate Priority

To Aspire and Prosper in Tamworth' - the delivery of projects to regenerate the town.

Reserve Funded From

Cost Centre Code

Value

Development Plan - Local & Strategic	GS0404	£16,920
Development Control	GS0203	£11,040
VR Savings - Temp Staff	PM1740	£25,503

Type of Reserve (Temporary / Retained)

Retained Fund

If Retained Fund - Maximum Level of Fund

£55,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR022

Directorate

Director of Communities, Planning & Partnerships

Service Area

Director of Communities, Planning & Partnerships

Title for Reserve

Temporary Staffing Contract

Reserve Amount Requested

£14,500

Reason for Creation/Retention of Reserve

D Hunter has reduced his hours but extended his contract which whilst having no additional cost to the Council does extend the profile of spend. Therefore the residual needs to be carried over to financial year 2016/17. There is already a retained fund PM1738X0156 from last financial year to cover this.

Corporate Priority

To Aspire and Prosper in Tamworth' - the delivery of projects to regenerate the town.

Reserve Funded From

Cost Centre Code

Value

Head of Strategic Planning	GS0400	£6,000
Temporary Staffing Contract	PM1738	£8,500

Type of Reserve (Temporary / Retained)

Retained Fund

If Retained Fund - Maximum Level of Fund

£15,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

AR023

Directorate

Service Area

Title for Reserve

Reserve Amount Requested

Reason for Creation/Retention of Reserve

This award was granted by the sports committee in March 2014 on the grounds that TBC held the funds to prevent misuse. The funds are to be released over a five year period with retention by TBC over this period. The award of £1600 is to drip feed the club should they require assistance at £400 per annum and the award of £1,200 is to be used should TBC need to carry out any maintenance .

Corporate Priority

To be healthier and safer in Tamworth.

Reserve Funded From	Cost Centre Code	Value
Sports Grant	PM1741	£1,600
Community Leisure	GY0801	£1,200

Type of Reserve (Temporary / Retained)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER001

Directorate

Service Area

Title for Reserve

Reserve Amount Requested

Reason for Creation/Retention of Reserve

This retained fund is required to meet potential costs of staff overtime/external support associated with year end closedown/final accounts and producing Statement of Accounts to increasing levels of complexity, and within shorter timescales. It is also required to fund potential system upgrades likely during 2015/16. The Government proposes to bring forward the existing dates of 30 June and 30 September to 31 May and 31 July as from the accounts for 2017-18 for accounts being signed and certified by the Responsible Financial Officer and then approved and published. For 2014/15 the Council plan to bring forward the completion date for the Statutory Accounts – with a target completion of 31st May in line with the new regulations.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Corporate Finance Support Retained Fund	PM1580	£15,000

Type of Reserve (Temporary / Retained)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Finance

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER002**

Directorate Director of Finance

Service Area Director of Finance

Title for Reserve General Fund Property Insurance Excess

Reserve Amount Requested £3,788 +/- Year End Calculation

Reason for Creation/Retention of Reserve

To cover the on-going commitment to settle the excess level of General Fund property insurance claims. The amount to transfer will depend on claims experience at the year end and any adjustment in the premium charged.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Movement in Insurance Budgets	Various	Year End WP
General Fund Property Insurance Excess	PM1645	£3,788

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £50,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Delegated Officers name (Requires Director/AD Approval)

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER003**

Directorate Director of Finance

Service Area Director of Finance

Title for Reserve General Fund Motor Insurance Excess

Reserve Amount Requested £8,701 +/- Year End Calculation

Reason for Creation/Retention of Reserve

To cover the on-going commitment to settle the excess level of General fund Motor insurance claims. The amount to transfer will depend on claims experience at the year end and any adjustment in the premium charged. £5000 has been included in the budget for movement to the reserve for the year but this will be reduced by self-insured losses.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Movement in Insurance Budgets	Various	Year End WP
General Fund Motor Insurance Excess	PM1646	£8,701

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £10,000

Temporary Reserve - Date it will be Fully Spent

[Empty box]

Approval for release of reserve to be granted by

Director of Finance

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER004

Directorate

Executive Director Corporate Services

Service Area

Director of Finance

Title for Reserve

Icelandic Int/Imp 2010/11

Reserve Amount Requested

£473,726

Reason for Creation/Retention of Reserve

Following receipt of a capitalisation direction which allowed the Council to capitalise £3.386m in the 2009/10 accounts relating to the impairment of investments in Icelandic banks, the Council's borrowing requirement (the Capital Financing Requirement) was increased accordingly. As part of the 2010/11 final account process, revised recovery expectations were received mainly from the Administrators of the Icelandic bank Kaupthing Singer and Friedlander - from 71% to 82%, which resulted in a change to the impairment value previously included in the accounts – equating to c.£474k.

Corporate Priority

[Empty box]

Reserve Funded From	Cost Centre Code	Value
Icelandic Int/Imp 2010/11 Reserve	PM1652	£473,726

Type of Reserve (Temporary / Retained)

Retained Fund

If Retained Fund - Maximum Level of Fund

£473,726

Temporary Reserve - Date it will be Fully Spent

[Empty box]

Approval for release of reserve to be granted by

Director of Finance

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER005

Directorate

Director of Finance

Service Area

Director of Finance

Title for Reserve

Housing Property Insurance Excess

Reserve Amount Requested

£194,145 +/- Year End Calculation

Reason for Creation/Retention of Reserve

To cover the on-going commitment to settle the excess level of Housing insurance claims. Due to the good claims history the reserve currently exceeds it's maximum level, this will reduce due to recent claims but it will be prudent to increase the amount of this fund to enable the option to increase the self insurance element when we renew the Policy later in the year.

Corporate Priority

[Empty box]

Reserve Funded From	Cost Centre Code	Value
Movement in Insurance Budgets	Various	Year End WP
Housing Property Insurance Excess	HM0859	£195,145

Type of Reserve (Temporary / Retained)

Retained Fund

If Retained Fund - Maximum Level of Fund	£200,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Finance

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER006

Directorate	Director of Finance
Service Area	Director of Finance
Title for Reserve	NNDR Refunds
Reserve Amount Requested	£40,000

Reason for Creation/Retention of Reserve

This retained fund was established a number of years ago following the identification of a number of NNDR prepayments/credits on which no call had been made. It was considered prudent to retain a proportion as a resource when/if a creditor was identified or made a claim for repayment. In recent years small amounts have been refunded, however, of the current balance of £62,732.09, it is considered reasonable to retain £40k at this stage, the remaining funds to be made available to return to revenue balances.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Rate Refunds Retained Fund	PM4103	£62,732

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£40,000
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Temporary Reserve - Date it will be Fully Spent	
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Approval for release of reserve to be granted by	Director of Finance
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RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER007

Directorate	Executive Director Corporate Services
Service Area	Head of Benefits
Title for Reserve	DWP Recession Busting Retained Fund
Reserve Amount Requested	£24,834

Reason for Creation/Retention of Reserve

This retained fund was established following the receipt of DWP grant funding awarded to local authorities to increase and sustain resources to enable the timely processing of HB/CTB claims, vastly inflated because of the recession that started in 2008. This fund pays for casual staff cover and additional hours/overtime payments to enable the service to cope with the increased number of claims, and its retention is vital to ensure the continuing performance of the team, particularly in the light of further savings made from staffing in the 2015/16 MTFS, and in light of continuing reductions in administration grant allocated by the DWP.

Corporate Priority

Promoting social inclusion, tenancy sustainment. The timely payment of Housing Benefit and

Reserve Funded From	Cost Centre Code	Value
DWP Recession Busting Retained Fund	PM1633	£24,834

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£24,834
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Executive Director Corporate Services

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER008**

Directorate	Executive Director Corporate Services
Service Area	Head of Benefits
Title for Reserve	Local Council Tax Reduction Scheme
Reserve Amount Requested	£9,630

Reason for Creation/Retention of Reserve

This reserve was established from New Burdens grant received to assist the Council in designing, consulting on and implementing our Local Council Tax Reduction scheme, which came into effect 1st April 2013. The amount of £9,630 is remaining in reserve and is required to be retained to fund annual review/potential redesign & further consultation on our scheme in future years.

Corporate Priority

To be healthier and safer in Tamworth; protecting those most vulnerable.

Reserve Funded From	Cost Centre Code	Value
Local Council Tax Reduction Scheme	PM1702	£9,630

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£9,630
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Temporary Reserve - Date it will be Fully Spent	
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Approval for release of reserve to be granted by	Executive Director Corporate Services
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RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15 **ER009**

Directorate	Director of Technology & Corporate Programmes
Service Area	Director of Technology & Corporate Programmes
Title for Reserve	DEFRA Inspire Regs Compliance
Reserve Amount Requested	£6,530

Reason for Creation/Retention of Reserve

DEFRA awarded a grant of £7,130 to IT at the end of 2013/14, under their New Burdens Funding arrangements, for the purposes of meeting the costs associated with compliance with new INSPIRE regulations. There is a three year timeframe for meeting the obligations of these new regulations, and this grant is required to be carried forward and ring-fenced to meet costs associated.

Corporate Priority

Underpins corporate priorities by responding to external obligations.

Reserve Funded From	Cost Centre Code	Value
DEFRA Inspire Regs Compliance	PM1736	£6,530

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£6,530
Temporary Reserve - Date it will be Fully Spent	31/12/15 (Subject to shared arrangements with Cannock / Stafford)
Approval for release of reserve to be granted by	Director of Technology & Corporate Programmes

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER010**

Directorate	Director of Assets & Environment
Service Area	Director of Assets & Environment
Title for Reserve	Turnberry Trees
Reserve Amount Requested	£18,222

Reason for Creation/Retention of Reserve

For future removal and replanting of trees in Turnbury, over the following years. As agreed by the original Cabinet report.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Tree Maintenance Turnberry	PM1288	£18,222

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£18,222
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Temporary Reserve - Date it will be Fully Spent	
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Approval for release of reserve to be granted by	Director of Assets & Environment
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RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER011**

Directorate	Community Services
Service Area	Director of Assets & Environment
Title for Reserve	Civil Parking Enforcement
Reserve Amount Requested	£30,000

Reason for Creation/Retention of Reserve

Following report to Council and under the principles of Civil Parking Enforcement the funding must remain outside of the general fund of Tamworth Borough Council. The underspend or surplus at the end of 2014/15 must therefore be retained on an on-going annual basis. The operation of on-street enforcement will return to the County Council and the residual costs as a result of that termination are as yet unspecified. The retained fund will be reviewed at the end of 2015/16 when all termination costs and any outstanding penalty payments have been accounted for.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Civil Parking	PM1622	£30,000

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£50,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER012

Directorate	Director of Assets & Environment
Service Area	Director of Assets & Environment
Title for Reserve	Local Air Quality Monitoring, Two Gates
Reserve Amount Requested	£7,490

Reason for Creation/Retention of Reserve

Retention of reserve, Background: An air quality management area AQMA has been declared in the Two Gates area due to persistent breaches of air quality. The main cause is car emissions, nitrogen dioxide. Additional monitoring is taking place outside affected properties. Initial monitoring to date has lessened the nature and extent of analysis required, however a further consultants report (consisting, traffic data, meteorology and Tamworth BC data) is required. The retention will fund the production of the report and if appropriate, recommendation of the removal of the AQMA. This will involve a bid to the Sec of State for Environment.

Corporate Priority

Safer cleaner environment. To aspire and prosper in Tamworth.

Reserve Funded From	Cost Centre Code	Value
Local Air Quality Monitoring, Two Gates	PM1705	£7,490

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£10,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER013

Directorate	Director of Housing & Health
Service Area	Director of Housing & Health
Title for Reserve	Lifeccheck/PCT Fund
Reserve Amount Requested	£20,000

Reason for Creation/Retention of Reserve

These are partnership Funds which it is not possible for the District Council to return to its own balances. These funds have been committed with agreement from Staffordshire Public Health to the joint commissioning prospectus - bids have been assessed and funds allocated via report to Cabinet March 2015. A separate request has been submitted to transfer the remaining £1,796.89 in the existing retained fund to a new Healthy Tamworth retained fund.

Corporate Priority

Healthier, Safer, Aspire and Prosper.

Reserve Funded From	Cost Centre Code	Value
Lifeccheck/PCT funding (part)	PM1285	£20,000

Type of Reserve (Temporary / Retained)	Retained Fund
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If Retained Fund - Maximum Level of Fund	£20,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER014

Directorate	Director of Housing & Health
Service Area	Director of Housing & Health
Title for Reserve	Homelessness Prevention Grant Funding
Reserve Amount Requested	£404,069

Reason for Creation/Retention of Reserve

DCLG Homelessness Prevention Funding is made available to the Council to support homelessness prevention activity in the Borough. The DCLG grant is not ring fenced but has been specifically allocated for the purposes of preventing homelessness. It is anticipated that this funding will support the delivery of the refreshed Homelessness Prevention Strategy and further develop the approach to homelessness (linked to the recent restructure of the service) which is based on a preventative approach that will enable the Council to achieve significant financial savings whilst ensuring the service is fully equipped to deal with increasing demand (as per national trends etc.). Plans to allocate these retained funds to specific projects and initiatives are currently being formulated and these will be finalised within the forthcoming financial year. It is therefore proposed that the existing retained funds for Spend to Save PM1649 X0156 and the Bond Scheme PM4115 X0156 (which were originally allocated from Homelessness Prevention grant) are combined with the existing Homelessness Prevention retained fund PM1606 X0156.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Homelessness Prevention Grant Funding	PM1606	£383,422
Spend To Save	PM1649	£1,466
Tamworth Bond Scheme	PM4115	£19,181

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£405,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER015

Directorate	Director of Housing & Health
Service Area	Director of Housing & Health
Title for Reserve	Homelessness Repossession Prevention Grant
Reserve Amount Requested	£78,620

Reason for Creation/Retention of Reserve

Funding not utilised to support residents facing repossession / potential homelessness due to alternatives being applied or residents not meeting scheme criteria. Funds to be reserved as on-going demand for assistance from residents, ending of the Government's Mortgage Rescue Scheme and intention to apply in a more targeted manner to maximise the effectiveness of resources. To be reserved within existing retained fund PM1623 X0156

Corporate Priority

To be Healthier and Safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Homelessness RPF	PM1623	£78,620

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £80,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**ER016**

Directorate Director of Housing & Health

Service Area Director of Housing & Health

Title for Reserve Implementation of Orchard Housing, Tenants Portal, EDRMS and new Processes

Reserve Amount Requested £81,540

Reason for Creation/Retention of Reserve

Request for a continuation of the existing retained fund in order to finance the following projects over the next three years.

1. Continue the upgrade of the existing Housing Management Orchard system to the new updated version of Orchard Housing to enable us to work smarter. This was originally expected to be completed in 2014 but has been delayed due to other projects taking priority.
2. The introduction of Service Charges, which will be a three year project starting 2016
3. New technology for agile working phase 2
4. Self Service Portal for Tenants to be enable them to manage some of their processes. These projects are to support Housing and Health in developing a 30 year HRA business plan. Required use of the budget will be for Orchard Software, Consultancy Support, Training and Hardware.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Existing Retained Fund - Imps Orchard-Funding Home & TT	HM0863	£81,540

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £81,540

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16**ER017**

Directorate Director of Communities, Planning & Partnerships

Service Area Director of Communities, Planning & Partnerships

Title for Reserve Lpsa Reward

Reserve Amount Requested £9,140

Reason for Creation/Retention of Reserve

It is requested that this retained fund is carried into 2015/2016 as it relates to external funding for the LSP.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Lpsa Reward	PM1286	£9,140

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £10,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER018**

Directorate Director of Communities, Planning & Partnerships

Service Area Community Services

Title for Reserve Support For Town Centres

Reserve Amount Requested £23,859

Reason for Creation/Retention of Reserve
To seek approval to carry the existing retained fund into 2015/16. This is external funding and will be used to support Business Improvement District.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Support for Town Centres	PM1603	£23,859

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £24,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER019**

Directorate Director of Communities, Planning & Partnerships

Service Area Community Services

Title for Reserve Local Public Service Agreements (LPSA)

Reserve Amount Requested £85,664 or balance

Reason for Creation/Retention of Reserve
External grant funding received as a result of achieving targets required in an LPSA2 activities to reduce the perceptions of anti social behaviour. Part of the fund has been used to commission the services of the victim and witness champion for ASB through Victim Support. Consultation is ongoing with our partners to identify appropriate ASB service(s) to commission. Existing Retained Fund PM1624.

Corporate Priority

Strategic Priority 2
To be Healthier and Safer in Tamworth

Reserve Funded From

Local Public Service Agreements (LPSA)	PM1624	£85,664
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Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £86,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER020

Directorate Director of Communities, Planning & Partnerships

Service Area Community Services

Title for Reserve ASB Residents

Reserve Amount Requested £5,800

Reason for Creation/Retention of Reserve

External grant funding through the CLG was received in 2010 to empower residents to decide how the funding should be spent to tackle anti social behaviour. An action has been agreed by residents whereby the fund will be utilised year on year until exhausted. CLG funding is not time limited. It is requested that the balance is returned to PM1651X0156.

Corporate Priority

Strategic Priority 2
To be Healthier and Safer in Tamworth

Reserve Funded From

Community Safety	GY1603 (Prev PM1651)	£5,800
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Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £10,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16

ER021

Directorate Director of Communities, Planning & Partnerships

Service Area Community Services

Title for Reserve Community Infrastructure Levy

Reserve Amount Requested £24,128

Reason for Creation/Retention of Reserve

These funds will be needed in 2015/2016 to progress with Community Infrastructure Levy

Corporate Priority

Reserve Funded From

	Cost Centre Code	Value
CIL	PM1718	£24,128

Type of Reserve (Temporary / Retained)

If Retained Fund - Maximum Level of Fund	£25,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER022**

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Community Cohesion/Locality Commissioning
Reserve Amount Requested	£28,800

Reason for Creation/Retention of Reserve
 DCLG funds to support the development of community cohesion and address the issues raised within locality working. £20k of this has been committed to the Locality Commissioning Project.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Community Cohesion	PM1719	£28,800

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£30,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2015/16 **ER023**

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Public Participation
Reserve Amount Requested	£9,470

Reason for Creation/Retention of Reserve
 This temporary reserve was set up from funding provided by Staffs Police and LPSA to support Participatory Budgeting projects across locality areas. In order to ensure that funds are used effectively it is requested that the funds be transferred into a retained fund.

Corporate Priority
 Strategic Policy 2 - To be Healthier and Safer in Tamworth.

Reserve Funded From	Cost Centre Code	Value
Public Participation	PM1720	£9,470

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£10,000
Temporary Reserve - Date it will be Fully Spent	

Approval for release of reserve to be granted by

Director of Communities, Planning & Partnerships